

Example Budget (AIYP Category Template)

Project Duration: <month, year> to <month, year>	Total Cost	Team and Partner Contributions		Amount Requested from the Arctic Inspiration Youth Prize
Items	(Cash + In-kind + Amount requested from AIP = Total cost)	Cash	In-kind	
1. Salaries & Benefits				
a. Team members	\$24,050	\$10,400	-	\$13,650
b. Other salaries (please specify)	-	-	-	-
Total Salaries & Benefits	\$24,050	\$10,400	-	\$13,650
2. Equipment/Facility				
a. Purchase or rental	\$30,000	-	-	\$30,000
b. Operating costs	\$9,500	-	\$9,500	-
Total Equipment/Facility	\$39,500	-	\$9,500	\$30,000
3. Materials & Supplies (please specify)				
a. Arts and crafts supplies	\$11,000	\$2,500	-	\$8,500
Total Materials & Supplies	\$11,000	\$2,500	-	\$8,500
4. Travel				
a. Meetings	\$3,000	-	\$1,000	\$2,000
b. Team representatives to attend the awards ceremony in 2025 (Ottawa)	\$6,500	-	-	\$6,500
c. Other (please specify)	\$1,000	-	-	\$1,000
Total Travel	\$10,500	-	\$1,000	\$9,500
5. Communications (please specify)				
a. Workshops/Meetings	\$3,000	-	-	\$3,000
b. Other - Social media promotion	\$2,000	-	-	\$2,000
Total Communications	\$5,000	-	-	\$5,000
6. Project Activities (excluding workshops and meetings)				
a. Outdoor training modules for project participants	\$4,500	-	-	\$4,500
b. Participation of guest Elders in training activities (honoraria)	\$4,000	-	-	\$4,000
Total Project Activities	\$8,500	-	-	\$8,500
7. Other Items				
a. (please specify)	-	-	-	-
Total Other Items	-	-	-	-
SUBTOTALS	\$98,550	\$12,900	\$10,500	\$75,150
8. Impact Assessment \$4000*	\$4000			\$4000
TOTAL	\$102, 550	\$12,900	\$10,500	\$79,150

*The Youth Prize will retain an amount of \$4000 of the total prize amount requested from the AIP to conduct an impact visualization/evaluation of the winning projects. The results of the visualization will be made available to winning teams. You can use it to fundraise from Sustainability Partners, governments, and others.

Example Justification for line 1.a:

Items	Justification/Breakdown/Description/Notes
1. Salaries & Benefits	
a. Team members	<p>Total amount of \$24,050 including \$10,4000 from partners and \$13,650 requested from the AIP:</p> <ul style="list-style-type: none"> • Team member A (\$100 per day x 2 days per week x 52 weeks per year = \$10,400) Team member A’s salary of \$10,400 will be provided by the X Foundation (see Letter #1 Confirming Partner Support) • Team member B (\$125 per day x 1.5 days per week x 52 weeks per year = \$9,750) Team member B ‘s salary of \$9,750 is being requested from the AIP. • Team member C (\$150 per day x 0.5 days per week x 52 weeks per year = \$3,900) Team member C’s salary of \$3,900 is being requested from the AIP.