

Example Budget (Youth Category Template)

Project Duration: <February, 2022> to <February, 2023>	Total Cost	Team and Partner Contributions		Amount Requested from the AIP
Items	(Cash + In-kind + AIP Amount = Total Cost)	Cash	In-Kind	
1. Salaries & Benefits				
a. Team members	\$24,050	\$10,400	-	\$13,650
b. Other salaries (please specify)	-	-	-	-
Total Salaries & Benefits	\$24,050	\$10,400	-	\$13,650
2. Equipment/Facility				
a. Purchase or rental	\$30,000	-	-	\$30,000
b. Operating costs	\$9,500	-	\$9,500	-
Total Equipment/Facility	\$39,500	-	\$9,500	\$30,000
3. Materials & Supplies (please specify)				
a. Arts and crafts supplies	\$11,000	\$2,500	-	\$8,500
Total Materials & Supplies	\$11,000	\$2,500	-	\$8,500
4. Travel				
a. Meetings	\$3,000	-	\$1,000	\$2,000
b. Team representatives to attend the Awards Ceremony (Ottawa, February 2023)	\$6,500	-	-	\$6,500
c. Other – engagement & program development	\$1,000	-	-	\$1,000
Total Travel	\$10,500	-	\$1,000	\$9,500
5. Communications (please specify)				
a. Workshops/Meetings	\$3,000	-	-	\$3,000
b. Other – social media promotion	\$2,000	-	-	\$2,000
Total Communications	\$5,000	-	-	\$5,000
6. Project Activities (excluding workshops and meetings)				
a. Outdoor training modules for project participants	\$4,500	-	-	\$4,500
b. Participation of guest Elders in training activities (honoraria)	\$4,000	-	-	\$4,000
Total Project Activities	\$8,500	-	-	\$8,500
7. Other Items				
a. (please specify)	-	-	-	-
Total Other Items	-	-	-	-
PROJECT SUBTOTALS	\$98,550	\$12,900	\$10,500	\$75,150
8. Impact Assessment (4% from AIP)*	\$3,006			\$3,006
TOTAL PROJECT COSTS	\$101,556	\$12,900	\$10,500	\$78,156



Example Justification for line 1.a:

1. Salaries & Benefits	
a. Team members	<p>Total amount of \$24,050 including \$10,400 from partners and \$13,650 requested from the AIP:</p> <ul style="list-style-type: none"> • Team member A (\$100 per day x 2 days per week x 52 weeks per year = \$10,400) Team member A's salary of \$10,400 will be provided by the X Foundation (see Letter #1 Confirming Partner Support) • Team member B (\$125 per day x 1.5 days per week x 52 weeks per year = \$9,750) Team member B 's salary of \$9,750 is being requested from the AIP. • Team member C (\$150 per day x 0.5 days per week x 52 weeks per year = \$3,900) Team member C's salary of \$3,900 is being requested from the AIP.